



# MISA Student Scholarship Application

## Introduction

The MISA Student Scholarship is awarded each year to a State of Michigan Student Assistant employee. The purpose of this scholarship is to reward both academic and professional achievement.

## Scholarship Application Requirements

- Must be currently employed by the State Of Michigan as a Student Assistant. (Verification of employment status can be produced by signing in to your DCDS or HRMN Self-Serve accounts).
- Must submit an essay along with all required forms. Essay question will vary from year to year (form MSS-01).
- Must be attending an accredited Michigan-based college or trade school and have a cumulative GPA of 2.50 or better (form MSS-02).
- Must have participated in a minimum of 4 hours of local volunteer or community service within the previous 12 months (form MSS-03).
- Must be sponsored by a Supervisor who can provide information related to job duties and performance (form MSS-04).

## Optional / Recommended Documentation

- Participation in organized activities such as coaching or mentoring.
- Membership in academic, professional or hobbyist organizations.
- Awards and recognition.
- Work history.

## Application Process

Applicants will be able to acquire all necessary forms by downloading them electronically from the MISA web site at <http://www.misasom.org>

The student is responsible for submitting all completed forms and optional documents either by mailing them or submitting them to a current MISA Board member.

Final candidates may be required to sit for a personal interview should there be a need.

## Award Parameters

- This scholarship will be available to all qualifying applicants whether they have previously won or not.
- This scholarship is not restricted to any specific area of study
- This scholarship will be paid directly to the school in the student's name.
- The funds from this scholarship may be used for tuition and/or books only.

## Contact Us

Please direct your questions to Ronda Page, Committee Chairperson ([pager1@michigan.gov](mailto:pager1@michigan.gov)) or Alka Kumar, MISA President ([kumara@michigan.gov](mailto:kumara@michigan.gov)).



## **MISA Student Scholarship Essay**

MISA is an Information Technology focused organization and we are constantly looking at the world through that prism. The essay portion of this application is perhaps the most critical piece of information to be evaluated. Our committee will be looking at grammar, spelling, articulation and above all, relevance to Information Technology. Be as thorough as you can.

### Essay Requirements

- The Cover Page must include a title, name and date.
- The essay must be typed using "Times New Roman" font, size 12.
- All margins must be a standard of 1".
- The essay must be double spaced.
- The typed text must be left aligned.
- Paragraphs are identified by an indentation of five spaces (a tab). Do not include extra spaces between paragraphs.
- Include the title in the header
- Include page numbers in the footer.
- Cite any outside references on the last page under the title "Work Cited".
- The essay should be between 3 - 5 pages in length.
- Print your essay on only one side of paper using standard 8.5" X 11" white paper.

### Essay Question

**How has Information Technology impacted your specific area of study?**