MISA
2024 Information Technology Excellence Award Nomination Criteria

Eligibility Requirements

Any individual or team who has lead or finished an IT project within the Government (State, County, Local, or Municipal), Non-Profit, or Education areas in Michigan can be nominated. The project should be of a major scope and impact and have provided a substantial enhancement or improvement to the organization. To avoid any possible conflict of interest, current MISA Officers, Board Members and Awards Committee members are not eligible.

Nominations can be submitted beginning spring 2024, and the deadline for nominations is May 28, 2024. This award cycle is for projects **completed** during year 2023 (January 1 to December 31, 2023). Any employee (State, County, Local, Municipal, or Non-Profit in Michigan), contractor or vendor may submit a completed electronic (typed) nomination form to the MISA Awards Review Committee. Nominators or Nominees are not required to be a MISA member.

How to Nominate:
Go to https://www.misasom.org/misa_it_excellence_award.php

There will be three buttons:
- Criteria - download the Criteria PDF
- Individual - used to submit individual nominations
- Team - used to submit team nominations

If your nomination was chosen as a semifinalist, you will be notified approximately 2 weeks prior to the awards ceremony.

Nominations questions can be submitted to: misaitexcellence@misasom.org

To qualify for the MISA Information Technology Excellence Award, an individual must:

- Be a full-time employee (State, County, Local, Municipal, Non-Profit or Education in Michigan) working in the field of Information Technology. This does not mean that the nominee must be in an Information Technology classification, only that the duties they perform are directly related to an Information Technology initiative or project.
- Be of good character and adhere to accepted professional ethics and conduct.
- Demonstrate outstanding service or a continuing excellence in the performance of their official duties, which results in a significant benefit to Information Technology within their Agency, during the past year.

Areas of achievement may include, but are not necessarily limited to the following:

- Network and Server Support, including the selection, procurement, installation, troubleshooting and maintenance of network hardware and software
- Desktop Support, including the selection, procurement, installation, troubleshooting and maintenance of PC hardware, operating systems and software utilities
- Application Support or Development, including the design, programming, testing, documentation, installation, maintenance and support of application software systems
- Information Technology Project Management
- Information Technology management and/or supervision
- Information Technology Auditing
- Developing special or outstanding products, services or technologies
- Promoting teamwork and morale in the workplace
- Providing outstanding support or service to Information Technology customers and end-users